



41st Alice Prize 2020 Terms and Conditions for Exhibitors

Summary of Dates

Friday 20 March	Signed Declaration and Permission To Reproduce Form due
Fri 13 – Fri 27 March	Delivery of Artwork. Artwork cannot be accepted before Friday 13th March
Thursday 16 April	Dinner with Judge, ASAF members
Fri 17 April, 6-8pm	Official Opening and Announcement of Winner
Sat 18 April – Mon 8 June	Exhibition Dates.
Mon 9th June	Tammy Kingsley People's Choice Award winner announced
Thurs 11 June - Wed 17 June	Return of Artwork from Araluen Arts Centre.

Exhibitor's Information, Terms and Conditions

THE ARTWORK

- All artworks must be the artist's original artwork and bona fide property of the artist, completed after 1 January 2018.
- As this is an acquisitive award, all artworks must be for sale. If the artwork has several components, the components must not be priced and sold separately.
- The Alice Springs Art Foundation (ASAF) will retain 33% commission on all artworks sold. The net sale proceeds will be sent to the artist once all settlements have been made.
- Artworks, including installations, are not to exceed 3 metres in any dimension and any loose artwork material should be suitably contained. 2D artworks ready for hanging are not to exceed 3 metres in height or width. Unframed
- Unframed 2D artworks will be hung using pushpins inserted through the artwork, unless other specialised fixings are supplied by the artist (eg magnets, together with appropriate wall attachments). Please send any specialised fixings packaged with the artwork.
- Please mark or label artworks with name of artist, title of artwork and preferred orientation. Include extra instructions for display if necessary.
- Artworks are for exhibition indoors and, where applicable, should be suitably treated against the infestation of pests. The Araluen Arts Centre reserves the right to refuse artworks for exhibition if considered a risk.
- All electrical equipment / fittings required for installation must be sent tested and tagged.
- Artists may be required to contribute/share expenses incurred where specialist equipment is needed during installation/performance of their artwork, including hire of audio-visual equipment.
- **Transportation** of artwork to and from the exhibition is the responsibility of the artist. Artworks will not be accepted unless delivered and returned free of all freight and other charges.
- **Video artworks:** Individual artists will receive email communications concerning preferred file formats and any requirements for contributions towards hiring costs for the available equipment, if needed.

RECEIPT OF ARTWORK

- Please refer to Freight Details section below regarding freight delivery to and from Araluen Arts Centre.

FREIGHT AND INSURANCE

- Each artist is responsible for all costs associated with the collection and transport of the artwork to and from the exhibition.
- Each artist is responsible at all times for maintaining their insurance cover for damage to, loss of, or theft of the artwork, including insurance arrangements with the carrier. (Artworks are only covered by the Araluen Arts Centre insurance while the exhibition is open.)
- The ASAF will exercise all due care with the works submitted but will not be responsible for any loss or damage suffered whatsoever to any entry while in transit or while in the ASAF's custody.

PERMISSION TO REPRODUCE ARTWORK

- The ASAF recognises that copyright of the artwork remains the property of the exhibiting artist.
- By completing the permission to reproduce agreement below, artists agree to allow images of their artwork, in full or in part, and extracts from any statement provided, to be reproduced for use in publicity for the 41st Alice Prize, the exhibition catalogue, display on the ASAF website, and any subsequent publications including articles about and promotion of the Alice Prize and the Permanent Collection.
- Artists will be fully attributed in accordance with the Copyright Act 1968 (Cth).

RETURN OF ARTWORK

For the purposes of arranging return freight for your artwork, if not sold during the exhibition, a return freight Consignment Note/Number is preferred. It is also recommended you retain in a safe place all receipts and documentation from your delivering carrier.

- Artworks will be returned in their original packing. It is the responsibility of the artist to:
 - a) ensure the packing material is sufficient for the safe return transportation of the artwork.
 - b) make own arrangements for return freight and to book pick-up and collection from the Araluen Arts Centre

Before the exhibition closes an email will be sent as a reminder to artists to arrange the collection of their artworks by their carriers on the dates specified.

- Artworks collected in person or by freight carrier should be picked up and signed out from the Araluen Arts Centre between **10am - 4pm, Thursday 11 June and Wednesday 17 June 2020.**
- Where arrangements have not been made for collection or return freight by 24 June 2020, the ASAF, after sending a notice to the artist of its intention to sell or otherwise dispose of the artwork, reserves the right to sell or otherwise dispose of the artwork after 30 days from 17 June 2020.

IMPORTANT:

You will need the following specifications when arranging return freight so please be sure to keep a record of these when despatching, as artworks will be returned in their original packing:

Dimensions of package as given to Carrier – height, width, depth (cm) and Weight (kg) (see Freight Details section).

ARTWORK IS TO BE SENT TO / COLLECTED FROM:

**41st Alice Prize
Araluen Arts Centre
61 Larapinta Drive
ALICE SPRINGS NT 0870**

Only between the hours of **10am - 4pm Monday to Friday** (not public holidays or weekends)

SEND YOUR SIGNED DECLARATION and PERMISSION TO REPRODUCE STATEMENT by **Friday 20 March** to:

**Alice Springs Art Foundation
PO Box 1854
ALICE SPRINGS NT 0871**

Or by email to: coordinator@aliceprize.com.au

ALL ENQUIRIES: Anne Coleman - Alice Prize Coordinator

ph: 0438 779 568

email: coordinator@aliceprize.com

FREIGHT DETAILS – 41st Alice Prize 2020

1. A pdf copy of your exhibitor details will be sent to you by email. Please print it and include a copy WITH your artwork.
2. Email this form with details at the time of despatching artwork to coordinator@alice.prize and include a printed copy with your artwork.
3. Artworks must be received at the Araluen Arts Centre between 13 March and Friday 27th March 2020. They cannot be accepted before 13th March.

Send to: **41st Alice Prize**
Araluen Arts Centre
61 Larapinta Drive
ALICE SPRINGS NT 0870

Special instructions for exhibiting or packing: (Please attach additional page/s if necessary.)

DETAILS FOR RETURN OF ARTWORK:

A return freight Consignment Note is preferable where possible. Please include WITH your artwork.

Address for the return of artwork to Artist (if NOT being collected by hand):

Artist name: _____

Agent/Gallery Name (if not being delivered to artist): _____

Address: _____

Contact phone number of Addressee / Agent: _____

NAME OF CARRIER : _____

Carrier's contact phone number: _____

Carrier's email: _____

RETURN FREIGHT CONSIGNMENT NUMBER: _____

WILL THE ARTWORK BE COLLECTED BY HAND? _____

All original packing materials are retained in storage by the ASAF for each artwork to be re-packaged for return.

(Any damaged packing material will be replaced.) This means sizes for return freight will be the same as when sent.

Please make sure you keep a copy of the dimensions and weight of your final packaged artwork. You will need this information when contacting your freight agent to arrange collection of your artwork (if not sold) at the end of the exhibition.

Dimensions (cm) and Weight (kg) of parcel as given to Carrier:

Height: _____ Width: _____ Depth: _____ Weight: _____

DECLARATION and PERMISSION TO REPRODUCE

Signed forms to be received by **Friday 20 March 2020**

Send to: **41st Alice Prize
Alice Springs Art Foundation
PO Box 1854
Alice Springs NT 0871**

OR by email to: *coordinator@aliceprize.com*

We should already have a digital version of your **Artist's Statement**. This will be displayed beside your artwork in the exhibition. Note that your statement may be edited - any changes will be subject to your approval.

FIRST NAME: _____ **LAST NAME:** _____

TITLE OF ARTWORK: _____

YEAR ARTWORK COMPLETED: _____

MEDIUM: _____

Dimensions of ARTWORK (cm): HEIGHT: _____ WIDTH: _____ DEPTH: _____

Dimensions including FRAME where applicable (cm): HEIGHT: _____ WIDTH: _____

Artwork Edition details (for prints, videos, etc., where applicable): _____

Duration of video and file format (if applicable): _____

PRICE: _____ *(includes 33% commission for ASAF + GST if applicable)*

ABN: _____ Are you registered for GST? YES / NO

DECLARATION:

I certify that the above information is correct, and that I have read and agree to abide by the terms and conditions of exhibiting in the 41st Alice Prize 2020.

Signed: _____ Date: / /

PERMISSION TO REPRODUCE ARTWORK:

I give the Alice Springs Art Foundation permission to reproduce my artwork and my artist's statement in full or part, in print and electronic format, for the following purposes:

- Advertising and promotion of the 41st Alice Prize and the exhibition catalogue
- Subsequent publications, including articles, and promotions in relation to the Alice Prize and the Permanent Collection.
- Display of the winning artwork/s on the Alice Prize website.

I understand that the ASAF recognises that copyright in my artwork remains my property and any reproduction will be fully attributed in accordance with the Copyright Act 1968 (Cth).

Signed: _____ Date: / /